



## City of Cincinnati Board of Health Finance Committee

**Tuesday, June 16, 2020**

Dr. Bhati, Chair of the Board Finance Committee, called the June 16, 2020 Finance Committee meeting to order at 3:30 PM.

### **Roll Call**

**Members present:** Amar Bhati, chair, Robert Brown, Edward Herzig, Dominic Hopson, Phil Lichtenstein, Melba Moore.

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Committee Chair asked the Committee members if everyone had the opportunity to review the minutes from the last meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approve the minutes of the May 21, 2020 Board of Health Finance Committee Meeting.</p>	<p><u>Motion: Herzig</u>  <u>Second: Hopson</u>  <u>Action: Passed</u></p>
<b>Update on City Budget</b>	<p>Commissioner Melba Moore said that in the CHD original budget request we had asked to have the environmental health and epidemiology areas be improved and two additional nurses for Cradle Cincinnati. To ensure completion of the accreditation process, we asked to have the accreditation coordinator position filled, as well as the Medical Director position. Commissioner Moore stated that she would provide the list of positions and amounts to the Committee. The Budget and Finance Committee is meeting tonight and Thursday to take public comment on the proposed budget. The Chair asked if the budget would be finalized before the BOH meeting next week.</p> <p>Commissioner Moore stated that it was unlikely that the BOH would meet next week, as Council Chambers were being held by the Budget and Finance Committee and CitiCable cannot livestream two events at the same time. It was determined that the BOH meeting would be on June 30.</p> <p>Mr. Brown asked what was Council's position on the general obligation bonds? Commissioner Moore stated that there has been no discussion on it.</p>	
<b>Financial Update</b>	<p>Mr. Domonic Hopson reported that we will receive the \$2.7 million from Medicaid maximization. Our expenses are lower than anticipated because of TEL and we shut down many of our school-based health</p>	

	<p>and dental centers due to COVID-19. Revenue is lower than we anticipated because of closing the centers, but we are still only about five percent off last year. Grant revenue is up almost 13 percent. Many grants were for COVID-19 related activities such as testing and supplies. We need to make sure that the variance does not exceed what we receive in general fund support. We are on track for closing out the year.</p> <p>The Chair asked if there were other grant funding opportunities? Commissioner Moore stated that we are working with our community partners and the governor's office for specific opportunities. CHD is always looking to supplement our efforts with grants.</p>	
<b>Update on the CCM Pilot</b>	Mr. Hopson stated that there is no update at this time. CHD did ask Phamily to submit a proposal. We have not received it yet. The Chair asked if there was a timeline? Mr. Hopson said that Phamily said they would try to have something for us in a week or so.	
<b>Consulting Agreement with Clark Shaffer</b>	<p>Joe Schmidt, a manager with Clark Shaffer Hackett (CSH), stated that they are currently working on governance documents in the accounting area. They are working to standardize a lot of the policies and procedures at CHD, document them, and see what improvements can be made. Bob Roll and Allison Echler are also working on the project.</p> <p>Mr. Roll said that he was the project leader. He has been working with Ms. Li Liu to see if there are any opportunities to improve the processes and to make sure there is adequate documentation. The documentation varies depending on the process: procurement and contracting is well documented, others not so much. The end game is to make sure there is strong documentation for all processes. Some people have been at CHD for a dozen of years and everything is in their head. If someone left, knowledge transfer would be exceedingly difficult.</p> <p>The Chair asked if this was tied into accreditation. Commissioner Moore said that in one of the audit reports there was a finding that the previous supervising accountant needed to document his processes. We felt the best option was to establish a management agreement with CSH. The hope was that we would have it done before the next audit. Thus, if there were any questions during the audit, we could quickly hand over a document with a policy or process.</p>	
<b>Review of Contracts for June 30, 2020 BOH Meeting</b>	<p>The Chair began the review of the contracts that will go to the Board of Health (BOH) for approval.</p> <p><b>Health Collaborative</b> – This accounts payable contract supports the Regional Cities Readiness Initiative Grant (CRI) coordinator as part of the regional funding structure where all Local Health Departments (LHD) in the Cincinnati Metropolitan Statistical Area (MSA) contribute a share of the coordinator's contract managed by The Health Collaborative. The MSA health departments are: Brown County, Butler County, City of Cincinnati, Clermont County, Hamilton County, and</p>	

	<p>Warren County. The Coordinator supports the planning activities and deliverables each LHD is responsible for submitting to Ohio Department of Health for their individual CRI grants. The dollar amount is \$5,440.00 with a term of July 1, 2020 to June 30, 2024.</p> <p>Commissioner Moore walked through the contract and answered questions from the Committee. The Regional health commissioners meet every week. On Friday they agreed to move this project from the Health Collaborative to the Hamilton County Health Department; they would like to see this activity internalized. The other departments have notified the Health Collaborative of their decision. Commissioner Moore reached out to the City's Law Department to get a determination because of potential issues in the contract between CHD and the Health Collaborative. There was discussion as to whether the Committee could approve the decision contingent upon the Law Department's approval. It was agreed that since the Committee had previously provided contingent approval on other contracts that they could here as well.</p> <p><u>Motion:</u> That the Board of Health Finance Committee recommend approval upon the condition that the Law Department provide approval.</p> <p><b>The Children's Home of Cincinnati</b> – This accounts receivable contract will provide a PHN II for school health services at The Children's Home of Cincinnati 4 days a week for 6 hours a day during the school year. The PHN2 will be responsible for daily school health tasks as detailed in Attachment A. The Children's Home will pay salary and benefits for those 24 hours a week. This is the 4<sup>th</sup> amendment of the contract. The annual dollar amount is \$48,155.73 with a term of August 1, 2020 to July 31, 2021.</p> <p>Ms. Lauren Thamann-Raines walked through the contract and answered questions from the Committee. This is a continuation of a contract CHD has had with Children's Home for the past several years to provide nursing services on the Children's Home campus. This will simply extend the term.</p> <p><u>Motion:</u> That the Board of Health Finance Committee recommend approval.</p> <p><b>Cincinnati Public Schools (CPS)</b> – Under this accounts receivable contract the Cincinnati Health Department (CHD) will provide 18.5 FTE PHN IIs, for school health services at CPS for the 2020-21 school year. The PHN2 will be responsible for daily school health tasks as detailed in Attachment A. CPS will pay salary and benefits for positions as well as the salary and benefits for three team leaders, and two PHN2s for clinical oversight of the CPS employed, school-health assistants. The dollar amount is \$2,107,896.83 with a term of August 1, 2020 to July 31, 2020.</p>	<p><u>Motion: Herzig</u>  <u>Second: Brown</u>  <u>Action: Passed</u></p> <p><u>Motion: Bhati</u>  <u>Second: Herzig</u>  <u>Action: Passed</u></p>
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	<p>community outreach and engagement activities. Developing program staff infrastructure is necessary so that we can offer this EBP to the 50 MAT (Medication Assisted Treatment) identified clients and families. The dollar amount of the contract is \$173,500.00 and the term is from June 4, 2020 to September 28, 2020.</p> <p>Commissioner Melba Moore walked through the contract and answered questions from the Committee. This and the following are follow-ups from the Ohio Opiate Response Continuum grant CHD was awarded last month. These contracts are necessary to disseminate some of the funds to our partners.</p> <p>UMADAOP provides wrap around continual care services and MAT. This is our first time working with UMADAOP. Have wanted to partner since creation of Safe Places Cincy.</p> <p>Talbert House provides outreach to minority populations, housing, and other support services.</p> <p>Interact for Health will undertake the awareness campaign and have more people understand Safe Places Cincy.</p> <p>Dr. Herzig asked about the term of the contracts ending at the end of September. Commissioner Moore said that Safe Place Cincy will continue as will our role of connecting people to services. Prior to COVID-19 we were in the process of working with our partners and conduct marketing. We initially did not market the program as we wanted to pilot the program. We noticed after the initial launch that the number of patients were falling and so we were in the process of going to our partners to determine what else was needed.</p> <p><u>Motion:</u> That the Board of Health Finance Committee recommend approval.</p> <p><b>Interact for Health</b> – This is an accounts payable contract. CHD has been awarded the Ohio Opiate Response Continuum grant in the amount of \$491,501 from the Ohio Department of Mental Health Services. Funding from this grant will allow CHD to expand a media campaign and to provide increased medication assisted treatment, addictions counseling, recovery supports, and recovery housing costs.</p> <p>CHD is partnering with Interact for Health who will use the media campaign to target the overall Hamilton County Community, but specifically in minority communities and neighborhoods, family members of those with addiction/recovering from addiction and high addiction risk residents. The campaign will reach the Hamilton County community across the media platforms they engage with daily. With a projected 625,482 adults 18+ in Hamilton County, of which 95.2% access the Internet, leveraging digital executions will</p>	<p><u>Motion: Bhati</u>  <u>Second: Herzig</u>  <u>Action: Passed</u></p>
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<b>Review of Action Items</b>	<p>Dr. Bhati walked through the action items. Several were for Mr. Hopson who had to leave the meeting early.</p> <p>Commissioner Moore discussed the difference between “other” and “unknown” for demographic purposes. It is important that we receive the full demographic information. Will soon begin working with and training UC’s registration staff per another grant program CHD was awarded last month in order to accurately collect this information.</p> <p>Ms. Tonia Smith will need to be invited to talk about the anti-tobacco campaign as Dr. Ige is no longer with CHD. Perhaps in July or August.</p> <p>Discussion followed about the increase in COVID-19 cases and testing.</p>	
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Meeting Adjourned 4:46 p.m.  
Next Meeting July 21, 2020 at 3:30 p.m.  
Minutes prepared by Jon Lawniczak